



Assemblée des Régions d'Europe
Assembly of European Regions
Versammlung der Regionen Europas
Asamblea de las Regiones de Europa
Assemblea delle Regioni d'Europa

Strasbourg, 15 October 2008

Dear President,

In view of the preparation of our General Assembly in Tampere, I am pleased to send you some information on the electoral procedure developed by the ad hoc group mandated by the Paris Bureau. The elections will take place **on Thursday 13 November** in the morning.

To satisfy the quorum stipulated by the statutes, it is important that as many member regions as possible are present or represented.

All of the members of the Assembly of European Regions (AER) are asked to vote and to take note of the following information:

- Only regions **which are up-to-date with the payment of their membership fee** (see Art. 4, paragraph 3 of the Rules of procedure: "*Full members not having paid their membership fees for the previous and current calendar year, despite having received a reminder from the General Secretariat, will no longer have the right to vote at the General Assembly nor in the other organs of the AER and are no longer eligible*") will be authorised to vote during the General Assembly. If you have not yet done so, please pay your membership fee to ensure you benefit from your voting rights.
- Your region should return the voting sheet duly signed and stamped to the AER a minimum of 5 working days before the General Assembly (Rules of procedure, article 5.1)
- If your region is unable to attend the meeting at Tampere, please return the voting form duly signed and stamped (bottom section - vote by proxy). Your chosen region will be able to exercise the right to vote on your behalf.

Candidates for AER Presidency are invited to announce their intentions **before 31 October 2008**. They may send their declaration of interest and CV to the AER secretariat (maximum 2 pages). The secretariat will then ensure the distribution of the information. All declarations of interest will also be available on the intranet of the General Assembly (<http://www.aer.eu/fr/events/instances-dirigeantes/2008/ga.html>).

I look forward to seeing you in Tampere,

Yours sincerely,

Klaus Klipp

Secretary General

Documents enclosed:

1. Voting slip
2. Rules of procedure for the elections in Tampere



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RULES OF PROCEDURE FOR THE ELECTION OF THE AER PRESIDUM TAMPERE, 13-14 NOVEMBER 2008

1. Context

The statutes were registered in 1985 and last modified in 2002, and no longer entirely satisfy current needs.

The statutes must be modified by an Extraordinary General Assembly, therefore a small group tasked with the adaptation of the statutes and, if applicable, the rules of procedure, will be created after the meeting in Tampere.

An ad hoc group has developed proposals (details relating to the procedure) for Tampere in the meantime, as approved by the Bureau of 10 October 2008.

Information on the organisation of voting will be communicated to all AER member regions in writing to guarantee the correct execution of the GA.

2. Selected procedure

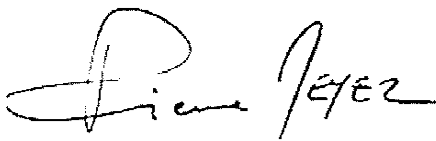
- Candidatures must be submitted to the General Secretariat (GS) in writing before 31 October 2008.
- Candidatures must include a presentation of the candidate and a program outline (two pages).
- Candidatures will be distributed to member regions by the General Secretariat.
- The GS will not publish any document indicating political support.
- Only candidatures received by 31 October will be included on the voting slip.

All rules included in the statutes (candidatures and voting rights are acquired only if the Region represented is up-to-date with its membership fees, etc.) are excluded from this document.

3. Voting procedure

- The session will be chaired by the oldest representative and 3 assessors.
- Each candidate will have 7 minutes in which to present themselves and their program.
- Each delegate will be called to cast their vote, on the basis of a delegation of power signed by the competent authority. One duly authorised delegate will be called to vote for their region per region entitled to vote.
- Any region not present at the General Assembly may vote by proxy by delegating its vote to another represented region before the General Assembly (cf. "Vote by proxy" slip on the enclosed voting form). During elections, the representative of this region will be duly authorised to exercise the right to vote.
- The first round of voting must obtain an absolute majority (i.e. more than 50%), of all active AER members to be declared valid.
- For following rounds, a majority representing one third of active AER members will be required.
- A candidate must achieve an absolute majority of votes cast to be elected in the first round, i.e. 50% + 1 vote by active AER members.
- For the following rounds, a majority representing one third of active members will be required.
- The two leading candidates in the first round will take part in the following round.

The proposals were approved by the Bureau on 10 October 2008.



Pierre Meyer
Rapporteur for the ad hoc group for 2008 elections