



**AER SUMMER SCHOOL 2007**  
***Sustainable Development in Europe's Regions***  
**Exeter, Devon, United Kingdom**  
**26<sup>th</sup> – 31<sup>st</sup> August 2007**

**PRACTICAL INFORMATION**

**1. REGISTRATION FEE**

The following registration fees apply for the AER 2007 Summer School:

**AER MEMBER REGIONS**

For the participants from new EU Member States and non-EU countries:

350 Euros (240 GBP)

For the participants from old EU Member States, Norway and Switzerland:

600 Euros (410 GBP)

**NON- AER MEMBER REGIONS**

For the participants from new EU Member States and non-EU countries:

400 Euros (270 GBP)

For the participants from EU-15 Member States, Norway and Switzerland:

650 Euros (440 GBP)

The registration fee includes:

- Accommodation on a 5-night basis (Sunday 26<sup>th</sup> August – Friday 31<sup>st</sup> August)
- Meals
- Local transport
- Working documents
- Social events
- Bank charges

**2. TRAVEL**

Participants are responsible for organising and covering the costs of their own travel to Exeter. Transfers will be provided to and from the airports of Bristol and Exeter, on 26<sup>th</sup>

August and 31<sup>st</sup> August, as well as Exeter St David's train station. The schedule for transfers will be based upon the participants' arrival and departure times.

There are 4 ways to reach Exeter:

- (i) Exeter Airport: <http://www.exeter-airport.co.uk/site>  
(Exeter airport is served by the low-cost airline Flybe ([www.flybe.com](http://www.flybe.com)))
- (ii) Bristol Airport: <http://www.bristolairport.co.uk/>
- (iii) Plymouth Airport, then by train to Exeter St David's: <http://www.plymouthairport.com/>
- (iv) London Airports and then by train to Exeter St David's:
  - Heathrow airport: <http://www.heathrowairport.com/>
  - Gatwick airport: <http://www.gatwickairport.com/>
  - Stansted airport: <http://www.stanstedairport.com/>
  - Trains: <http://www.firstgreatwestern.co.uk/>

Please note that participants are responsible for acquiring their own visas, where appropriate; invitation letters can be prepared by the AER Secretariat where necessary. As visa requirements can change, participants are advised to check the visa requirements carefully prior to coming to the Summer School.

### 3. ACCOMMODATION

Accommodation will be provided for 5 nights, from 26<sup>th</sup> – 31<sup>st</sup> August (***please note the change to previous years; accommodation is NOT provided on Friday night***). Participants will be accommodated in a number of hotels in Exeter. The host region will allocate participants to hotels on a 'first come, first served' basis, so early registration is recommended. Participants will be informed of their hotel details once payment has been received.

Please note that the AER cannot cover the cost of guests and partners. If participants will be accompanied by family members or others, they will be required to pay the full participation fee for the additional guests.

The AER also cannot cover the cost of any additional nights' accommodation. However, the host region will try to book such accommodation for you, should you arrive at an earlier date or leave later. Such bookings are subject to availability of rooms, and participants are advised to indicate the need for additional nights to the Secretariat as early as possible to avoid disappointment. Participants will be required to pay for additional nights' accommodation upon checking out of the hotel.

### 4. LANGUAGES

Please note that the working language for the Summer School will be English. In a small number of cases, the presentations will be made in French, and English interpretation will be provided.



## 5. **CANCELLATION OF REGISTRATION**

In the case of cancellations made before 1st August 2007, 25% of the payment will be refunded. For cancellations made after 1<sup>st</sup> August, there will be no refunds possible.

## 6. **PAYMENT**

The fees should be paid exclusively by bank transfers in Euro or £ sterling. Your registration and hotel reservation will be confirmed upon receipt of payment. The total amount due should be transferred to the following bank account:

Beneficiary	Devon County Council
Beneficiary Address	Devon County Council County Hall – Topsham Road Exeter, EX2 4QW United Kingdom
Bank Name and Address	Barclays Bank PLC 3 Bedford Street Exeter EX1 1LX UK Bank Sort Code: 20-30-47 Account number: 10050040
IBAN Number	GB90 BARC 2030 4710 0500 40
SWIFT Code	BARCGB22

**Please state the name of the participant when making the payment.**

## 7. **FURTHER INFORMATION**

For further information please contact:

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